Self declaration

Procurement Procedure

Evangelisches Werk für Diakonie und Entwicklung

Self-declaration of eligibility and of grounds for exclusion

[Name of tenderer]

1. **Short description of Applicant**

Brief company description (incl. number of employees and structure, legal form, headquarters and other locations, main areas of expertise and activity) or short description of the applicant (with presentation of expertise and main areas of activity including linguistic/regional experience

(Insert here)

1. **Economic and financial standing**

Information on total turnover and turnover with comparable services in the last three financial years

Our annual turnover and the annual turnover within the area covered by the con-

tract is (past three complete financial years):

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Financial year of** |  |  | **Turnover (clear) in**  **total** |  |  |  |  |
| **the tenderer** | **Turnover (clear) with**  **comparable services**  €  €  € |  |
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1. **List of references of the last 3 years (comparable services)**

List with at least 5 up to a maximum of 7 references of comparable services carried out in the last three years, stating the Client, the invoice value and the service period - the references must show that the tenderer has already carried out comparable services

(to be completed by the tenderer; if necessary copy original for further information)

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| --- | --- |
| Recipient |  |
| Net order value |  |
| Date/Period of Performance |  |
| Description |  |
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| Date/Period of Performance |  |
| Description |  |
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1. **Self-Declaration of grounds for exclusion**

We confirm, that

1. no person whose conduct is imputable to the undertaking has been convicted by final

judgement for a criminal offence named in § 123 Abs. 1 GWB and no final administra- tive fine has been issued against the undertaking under § 30 of the German Adminis- trative Offences act (Gesetz über Ordnungswidrigkeiten (OWiG));

2. (please cross if applicable)

 There are no facultative grounds for exclusion according to § 124 GWB;

 The following facultative ground for exclusion according to § 124 GWB is appli-

cable to our undertaking: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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In annex \_\_ we explain, why our undertaking should still not be excluded from par- ticipation in the procurement procedure.

3. (please cross if applicable)

 We fulfilled our obligations relating to the payment of taxes, charges or

social security contributions;

 We did not fulfil our obligations in the first place but we fulfilled them later by

 paying,

 committing to pay the taxes, charges or social security contributions

including interest, fines for late payment and penalties later,

3. No final administrative fine of at least 2.500 € has been issued against our undertaking

for the last three years because of

 violation of § 23 of the Posted Workers Act (Arbeitnehmerentsendegesetz) or

 violation of § 21 of the Minimum Wage Act (Mindestlohngesetz) or

 violation of § 98 c of the Residence Act (Aufenthaltsgesetz)

nor

have we been sentenced to imprisonment of more than three month or to pay a fine of more than 90 daily rates or at least of 2.500 € because of

 violation of § 21 of the Control of Unreported Employment Act (Schwarzarbeits-

bekämpfungsgesetz).

We confirm that we also have not committed serious misconduct during this time con- cerning § 23 Posted Workers Act (AEntG), § 21 Minimum Wage Act (MiLoG), § 98 c Residence Act (AufenthaltsG) or § 21 Control of Unreported Employment Act. (SchwarzArbG).

4. (please cross if applicable):

For our undertaking

 there are compulsory grounds for exclusion due to § 123 GWB

 there are facultative grounds for exclusion due to § 124 Abs. 1 GWB.

The conviction by final judgement (§ 123 GWB) or the serious misconduct (§ 124 GWB) took place on \_\_\_\_.\_\_\_\_.\_\_\_\_\_\_\_\_.

In annex \_\_ we add declarations and proofs of our self-cleansing (§ 125 GWB).

Notice:

On request of the contracting authority certificates and other forms of documentary evidence of self-declaration (clearance certificates of the tax office and the social se- curity Institutions) are to be provided. The contracting authority is entitled to request an extract from the Gewerbezentralregister.

We confirm that we have not intentionally made false statements during the procurement procedure concerning our eligibility or grounds for exclusion.

Place, Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature(s)