

***Evaluation of the  
 Diakonie Katastrophenhilfe Programme Somalia 2013-2020***

**Questions of interested parties**

	Questions	Answers
	<b>Partner &amp; Beneficiaries of DKH in Somalia</b>	
1.	How many <b>partners</b> do you have in Somalia under your program 2013-2020?	Diakonie Katastrophenhilfe (DKH) had four Somalian NGOs as partners under its program from 2013 – 2020.
2.	What is the <b>number of your beneficiaries</b> that you want to target in this evaluation? What is the total number of the beneficiaries of your projects from 2013-2020?	Between 2013 – 2020 DKH and its partners targeted around 345.000 direct beneficiaries in Somalia. For example, in 2020 alone, DKH and its partners targeted about 38.500 beneficiaries in its projects in Somalia.
3.	What is the <b>nature of your target group</b> ? Are you targeting children? Youth? Women?	DKH and its partners do target the most vulnerable boys, girls, women and men from both, the Internally Displaced people and the host community. School Aged children and youth are targeted specifically through the education program (Education in Emergencies and Technical Vocational Education and Training [TVET]).
	<b>Data Collection</b>	
4.	Do you want that we collect all data in <b>Somali language</b> or it is needed only when we contact your beneficiaries?	Data can be collected in Somali, which is most relevant for interviewing beneficiaries. You are free to collect data also in English or any other relevant language such as Swahili and Arabic.
5.	Can we for example collect data from your partners in <b>English</b> ?	Yes, you can collect data from your partners in English.

	Questions	Answers
	<b>Requirements</b>	
6.	<p>Could you please inform us whether there are <b>any specific requirements for entity</b> (scope and subject of previous projects, references etc.) that we should fulfill to be eligible to participate in this procedure?</p>	<p>The requirements regarding qualifications and expertise are:</p> <ul style="list-style-type: none"> <li>• A minimum of 8 years of proven experience in conducting country programme and outcome level evaluations as sole evaluator or team leader and hands-on long-term experience at the field level, preferably in Somalia or the Horn of Africa</li> <li>• Profound expertise in quantitative and qualitative empirical data collection and analysis methods</li> <li>• Experience in developing and reconstructing Theories of Change (ToCs)</li> <li>• Evaluation experience in nexus programming (ideally Triple Nexus) and/ or localization projects is an asset,</li> <li>• At least 5 years work experience in Humanitarian Assistance in persistent, fragile countries (preferably in Somalia or the Horn of Africa),</li> <li>• Familiarity with current humanitarian policies and standards,</li> <li>• Experience with strategy processes of Humanitarian NGOs is an asset,</li> <li>• Experience with civil society, especially NGOs,</li> <li>• Proficiency in spoken and written English of all team members. At least one member of the evaluator's team must be able to conduct interviews in Somali.</li> </ul> <p>You are welcome to add scope and subject of previous evaluations related to the topics and/ or region of this evaluation, and if published, include the associated links.</p> <p>References required:</p> <ul style="list-style-type: none"> <li>▪ 3 contacts for references (including at least 2 references from previous clients of evaluations you have carried out).</li> </ul>
7.	<p>Could you please inform us <b>what type of documents</b>, except for the technical and financial proposal, should be submitted within this procedure?</p>	<p>In addition to the financial and technical proposal, which should include a detailed work plan with the timeline, applicants need to submit:</p> <ul style="list-style-type: none"> <li>- sound CVs of all participating evaluator(s) with career details and experience relevant to the offer.</li> </ul> <p>For data protection reasons, we kindly ask you to hand in CVs as separate files (max. 4 pages each CV).</p> <ul style="list-style-type: none"> <li>- Firm profile, if applicable</li> </ul>

	Questions	Answers
	<b>Financial Questions</b>	
8.	What is the <b>tax rate</b> in Berlin and Germany for an international consultant, so I can calculate it within my budget?	<p>For all <u>interested parties based outside the European Union</u>:</p> <p>Please calculate the gross amount of your budget including VAT or equivalent tax(es) of your country of origin, if applicable. There is no German tax rate that you have to include in your calculation.</p> <p>Your invoice has to be issued in accordance with the tax regulations applicable in your country.</p>
9.	What is the <b>estimated value of the evaluation</b> ?	<p>The total budget of this remote evaluation depends largely on the evaluation design to be proposed by the evaluators. We estimate the time needed for this evaluation to be 45-55 working days.</p> <p>Please indicate in the financial offer separately for each evaluator the number of workdays required and the individual daily fee. Please make sure to list taxes (e.g. value added tax) separately for each budget item.</p>

The ToR document can be found here: <https://www.brot-fuer-die-welt.de/material/ausschreibungen-evaluation/>

Please send complete offers by email **no later than 09/24/2021, 11:59 p.m. CET** to:  
[evaluation\\_ausschreibung@ewde.de](mailto:evaluation_ausschreibung@ewde.de)

Evangelisches Werk für Diakonie und Entwicklung e. V.  
Results Management Unit/ EMVS  
c/o Heike Scherff  
Caroline-Michaelis-Straße 1  
D-10115 Berlin  
Germany

[evaluation\\_ausschreibung@ewde.de](mailto:evaluation_ausschreibung@ewde.de)